

BASINGSTOKE ICE SKATING CLUB CONSTITUTION 1988

Amended October 1990, October 1991, October 1992, October 1999, October 2000, November 2008,
November 2009, November 2012, January 2016, March 2017

1 Name of Club

The club will be called Basingstoke Ice Skating Club (Hereinafter will be referred to as The Club), and may also be known as BISC. Basingstoke Ice Skating Club will be affiliated to the National Ice Skating Association

2 Aims and Objectives

The aims and objectives of the club will be:

- To offer coaching, training, social and competitive opportunities in ice skating
- To promote the club within the local and the ice skating community
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone

3 Membership

- (a) Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in ice skating, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- (b) All members will be subject to the regulations of the constitution/code of conduct and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.
- (c) Members in each category will pay membership fees, as determined at the Annual General Meeting (unless the Management committee have to amend fees due to financial considerations to maintain the club's financial viability).
- (d) Individuals shall be eligible to take part in the business of the Club and vote at general meetings unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.
- (e) That the subscription is paid monthly by standing order within the first ten calendar days of the month of membership and that membership is ongoing, subject to a one month cancellation notice in writing via email (basingstokeiceskatingclub@gmail.com). Pay as you go membership may also be offered on a seasonal basis. Breaks in membership of longer than one month will be deemed as a new membership and a new joining fee will be charged.

- (f) The committee reserves the right to temporarily suspend membership in special circumstances, including, but not limited, to injury and long term illness. This will not trigger a new joining fee.
- (g) Anyone shall be free to apply to the Committee to become a member of the Club. However, the Club's management reserves the right to refuse membership at their absolute discretion. Non skaters may become associate members on payment of the appropriate fee.
- (h) The category 'Honorary Member' would be awarded at the discretion of the Committee. Honorary Membership carries no voting rights and would be for a period of time specified by the Committee.

4 Sports Equity

- (a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- (b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- (c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5 Committee

- (a) The management of the Club shall be vested in the Executive Committee membership of which shall be not more than 20 in number. This Committee shall conduct the general business of the Club. The Executive Committee shall be elected at the General Meeting to be held annually and shall consist of Chairman, Hon. Secretary, Hon. Treasurer and up to 17 other members not holding designated posts

in the Committee all of whom shall be 16 years or over. Should a member of the Executive Committee fail to attend 3 consecutive meetings without good reason, they shall be deemed to have resigned.

- (a) Any member wishing to offer themselves for election to the Committee must be a member, an associate member or a parent/guardian of the Club. The representative or their skater ideally will have completed a full club season before standing for the committee although the Committee reserves the right to waive this requirement if it is beneficial for the good of club to do so (see (f) below)
- (b) If required, the committee shall elect a Vice Chair shall from among its number.
- (c) The term of office shall be for one year, and members shall be eligible for re-election.
- (d) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (e) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- (f) The Committee will have powers to appoint committee members and advisers to the Committee as necessary to fulfil its business.
- (g) The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (h) The committee meetings will be convened by the Secretary of the Club and be held no less than six times per year.
- (i) Only the posts listed above will have the right to vote at committee meetings.
- (j) The quorum required for business to be agreed at Management Committee meetings will be 40%
- (k) The position of President of the Club shall be within the gift of the Club. The post to be allocated by the membership at the Annual General Meeting by a majority of two-thirds of those present and voting

6 Finances

- (a) The club treasurer will be responsible for the finances of the club.
- (b) The financial year of the club will run from 1st January and end on 31st December
- (c) All club monies will be banked in an account held in the name of the club.
- (d) An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.
- (e) Any cheques drawn against club funds should hold the signatures of the treasurer plus up to two other officers.
- (f) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

7 Annual General Meetings and Extraordinary General Meetings

- (a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- (b) The Club shall hold the Annual General Meeting (AGM) in the month of January or within three months to:
 - Approve the minutes of the previous year's AGM.
 - Receive reports from the Chairman and Secretary.
 - Receive a report from the Treasurer and approve the Annual Accounts.
 - Receive a report from those responsible for certifying the Club's accounts.
 - Elect the officers on the committee.
 - Agree the membership fees for the following year.
 - Consider any proposed changes to the Constitution.
 - Deal with other relevant business.
- (c) Notice of the AGM will be given by the club secretary with at least 21 days' notice to be given to all members.
- (d) Nominations for officers of the committee will be sent to the secretary 7 days prior to the AGM.
- (e) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate at least 7 days before an AGM.

- (f) All skating members over 16 years of age, each associate member and parents/guardian of members under the age of sixteen years shall be eligible to vote. In the case of parents/guardians of under age members the voting rights shall be one vote per child.
- (g) That a quorum shall be not less than five members excluding the Executive Committee.
- (h) The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.
- (i) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 25% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
- (j) All procedures shall follow those outlined above for AGMs.

8 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

9 Discipline and appeals

- (a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.
- (b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
- (c) The Management Committee will meet to hear complaints within 28 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 28 days of the hearing.

(e) There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 28 days of the Secretary receiving the appeal.

11 Discretionary Powers

(a) That discretionary power to be given to the Executive Committee to deal with any matter not provided in these rules.

11 Dissolution

(a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

(b) That upon winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property or assets whatsoever these shall be paid to or distributed only to an organisation, either in existence at the time of dissolution or subsequently established, having similar objectives as the Basingstoke Ice Skating Club. The responsibility for the decision to lie with Officers of the Club.

12 Declaration

Basingstoke Ice Skating Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Karl Churchley	Position	Chair
Sign		Date	

Name	Rob Williams	Position	Secretary
Sign		Date	